

**Minutes of the Meeting of the Chelsea School Board of Trustees
held in the Administration Office 20 June 2017
at 7.00pm**

1. Administration

1.1 Present

Jill Caldwell, (Acting Chair), F Adam, S Raistrick, R Hedges, S Mulcahy and S Cotcher as Minute Secretary

1.2 Apologies

I van Rijn and Raymond Hayter

1.3 Declaration of Interests

Nil

2. Administration

2.1 Confirmation of Minutes

The minutes of the meeting held 16 May 2017 were circulated.

Moved F Adam, **seconded** S Mulcahy that the minutes be accepted as a true and correct record.

- carried 4/0

Matters Arising

Discussion around the school Copyright Policy has been deferred to the next meeting due to ERO visit.

2.2 Correspondence

In - Nil

Out - Nil

2.3 Board Hours

A paper copy of the spreadsheet for calculating Board hours was circulated amongst the Board. Members were asked to complete their hours up to and including June, 2017.

3. Decisions

Nil

At 7.06 pm, Simon Raistrick joined the meeting.

4. Discussions

4.1 New Entrant Data

Tabled.

4.2 EOTC Approvals

Both Masters and PhDs have trips planned for Term 3.

4.3 Sickbay Accidents

Board members were updated on all recent sickbay/accident incidents.

4.4 Strategic Aim 4

Board Members discussed the importance of promoting Chelsea School in a positive way through different medians such as facebook, school newsletters, website and local newspapers.

Action: S Mulcahy to add this as a bullet point to 4.2

4.5 Assesment Data

Tabled.

Moved J Caldwell, **seconded** R Hedges that any discussion around the assessment data presented to the Board is deferred until such time as the Acting Deputy Principal, Nicola Eka can be present to talk to and answer any questions concerning this.

-carried 5/0

4.6 ERO Debrief Discussion

Deferred as no report has been received at this time.

4.7 Writing Review

Tabled and discussed.

Moved J Caldwell, **seconded** F Adam that the writing review be accepted.

-carried 5/0

4.8 Arts Update

Tabled and discussed.

J Caldwell, on behalf of Board Members, asked S Mulcahy to convey to Tim Christie, a very "Well done" for the work happening within the music classes.

5. Monitoring

5.1 Finance

Tabled.

Moved S Mulcahy, **seconded** S Raistrick that the May 2017 financial reports be accepted.

-carried 5/0

6. Identify Agenda Items for Next Meeting

6.1 Roll Return

6.2 Mid year Progress

6.3 Health and Safety Social and Emotional

6.4 Target Student Review

6.5 GATE / Science Update

6.6 eLearning Review

2017 Meeting Dates

- 08 August
- 12 September
- TBA
- 05 December

There being no further business the meeting closed at 8.05 pm.

Signed _____

Date _____